

Sky's The Limit Montessori, Inc.

11220 8th St. E.

Edgewood, WA 98372

#253-942-7677

**2010-2011 School Calendar
(Please Put Me On The Fridge)**

School Hours

Arrival Time - Doors Open 8:50a.m. *SCHOOL STARTS @ 9:00A.M. *****

PreK & AM Kindergarten: 9:00 a.m.-1:00p.m.

All Day Montessori, Extended Day Kindergarten and Elementary: 9:00a.m. -3:30p.m.

Please call and notify us if your child will be absent.

September

9/1 Back to School BBQ 6:30p.m.

9/8 First Day of School

October

10/8 In-Service (No School or Childcare)

November

11/11 Veteran's Day (No School or Childcare)

11/23 Fall Open House 6:30p.m.-8:00p.m.

11/24 Teacher In-Service (No School or Childcare)

11/25 & 11/26 Thanksgiving Vacation (No School or Childcare)

December

12/10 Christmas Program (Tentative Date @ Alice Hedden Elementary School)

12/20 -12/31 Christmas Vacation (No School or Childcare)

January

1/3/11 First Day Back from Vacation

1/17 Martin Luther King, Jr Day (No School or Childcare)

February

2/11-2/15 Mid-Winter Break (No School or Childcare)

2/16 First Day Back From Break

March

3/28 - 4/1 Spring Break (No School or Childcare)

April

4/1 Spring Break Continued

May

5/27 Teacher In-Service (No School or Childcare)

5/30 Memorial Day (No School or Childcare)

June

6/10 Last Day of School and "End of the Year Program" 7:00p.m.

Please remember, we are a school, which provides before and after school care for our students; we are not a daycare facility. Please plan ahead for scheduled and emergency school closures.

Winter Weather Info Resources – King 5 TV, KIRO 7, or School Answering Machine.

Everything You Need to Know

- ✦ **Payments:** Timely payments help us to pay our bills and employees on time. Payments are due on the 25th of each month and late after the 1st. ***If payment has not been made by the 1st the student will need to not attend school until payment has been made.*** **Mailing address: 11220 8th St E. Edgewood, WA 98372**
- ✦ Please remember **school starts** at 9:00a.m.
- ✦ **Morning Assembly:** This year Morning Assembly will begin promptly at 9:15. Please make sure your student is in and settled by 9:00a.m. so they can participate and also that they will not disrupt the meeting.
- ✦ This year, in the kindergarten and elementary, every three **tardies** will count as an absence. Our governing agency is O.S.P.I. (Office of Superintendent of Public Instruction) and we do have to keep track.
- ✦ **Pick up times:**

| | |
|--------------------------------------|----------|
| Morning Preschool and Kindergarten: | 1:00p.m. |
| All Day Montessori and Kindergarten: | 3:30p.m. |

Life happens, however, on a daily basis please honor pick up times closely to allow for a smooth transition for remaining students and staff into the next portion of their day. Timely pick up also alleviates anxiety for the child going home. This year there will be a \$6.50 late pick up fee after a five minute grace period. Payable in cash upon pick up.
- ✦ **Parking:** Please only **park in designated parking stalls**. If there are no spots available, please make a loop through the Hedden school parking lot. This will give our parking lot time to empty and then you can park safely. **At no time may a student walk across the street between our school and Hedden. Part of our conditional use permit is based on not allowing children to cross the street.**
- ✦ **Lunches:** Please make sure your child has a lunchbox with a cold pack or you can freeze a drink box and add it early in the morning. Two frozen drinks will not thaw in a lunchbox. Please do not put ice cubes in a *ziplock* bag, they leak. Let us know if you need ideas for lunches, you would be surprised what children will eat at school that they won't eat at home. We cannot heat food but you can put hot food in a thermos and it is usually still warm by lunch. Please include silverware in your child's lunch.
- ✦ **Backpacks:** These need to be large enough to hold a "letter size" folder, a lunchbox, and a jacket. If your child plays sports or is spending the night elsewhere, please use a separate bag.
- ✦ **Slippers or Socks:** Suggestions: Large heads and bobbles on top of the slippers are cute but make it difficult for the student to sit on the floor to do work. Rubber bottoms last longer. Socks are always comfy but need to be washed regularly.
- ✦ **Extra Clothing:** Every student needs to have an extra change of clothes at school. **Even elementary students.** This should include a top, pants, underwear, socks, and a sweat-shirt or sweat-shirt jacket.
- ✦ **Cookie Wednesday:** This is the first Wednesday of every month. Students may bring a quarter and purchase a bag of two cookies. Extras may be purchased, to bring home, while supplies last ☺. Thank you Becky Stewart for being our "Cookie Mom" again this year ☺.

✦ **Childcare:** Please remember we are a school which provides before and after school care for our students, we are not a daycare facility. Please plan ahead for scheduled school closures and create a backup plan for emergency closures. Our teachers provide the childcare for our students and these scheduled breaks help to keep our teachers fresh and prevent teacher burnout. Many people say to us, “I just don’t know how you do it with all these children!” Well, we couldn’t if we did not receive these needed breaks. Mrs. Sue and Mrs. Regina plan on being here for at least the next 20 years, we have to pace ourselves ☺.

✦ **So what does your child need on the first day of school?**

- 1) An extra change of clothes to leave at school.
- 2) A 72 hour kit. Attached is a list of suggested items to put in a kit. Please place these items in a gallon size *ziplock* bag and bring it on the first day of school. We will only accept gallon size *ziplock* bags. If it comes in anything else we will have to smile nicely and ask you to please take it home and put it in a gallon size *ziplock* bag.
- 3) A backpack, the size listed above. These need to be brought everyday.
- 4) A lunch as listed above and a snack for morning and one for afternoon if your child stays past 3:30. Please use a lunchbox, no grocery bags please.
- 5) Slippers or socks as stated above. These stay at school.

Suggested Items for a 72 Hour Kit

- ✦ Emergency blanket (These can be found in the camping supply.)
- ✦ Plastic garbage bag (To be used for rain gear.)
- ✦ Plastic fork and spoon.
- ✦ 3 folded paper towels.
- ✦ Non perishable food items such as: beef jerky, nuts, fruit leather, 3 drink pouches (make sure they have their straw.), single serving size canned fruit, Vienna sausages, a few pieces of hard candy and gum, granola bars, raisins, fish crackers, pretzels, cheese and bread sticks, anything else you can think of.
- ✦ Toothbrush w/trial size toothpaste
- ✦ A note from home with encouraging words and picture of family members. (Place these in a separate sandwich size ziplock bag.)
- ✦ The slider *ziplocks* are the best and the “freezer” ones are the most durable.
- ✦ Remember, you can customize these kits to fit your child.
- ✦ If the bag will not zip, you have too much stuff. If you have two bags, you have too much stuff. If your kit is in a really cute bag or backpack, we smile nicely and ask you to take it home and put it in a gallon size *ziplock* bag. If you bring it in a grocery bag (paper or plastic), we smile nicely and ask you to take it home and put it in a gallon size *ziplock* bag. If it is in any size *ziplock* bag other than a gallon size, we smile nicely and ask you to take it home and put it in a gallon size *ziplock* bag. In case you haven’t guessed yet, experience has been our best teacher ☺.

Sky's The Limit Montessori, Inc
Preschool thru 6th grade
2010-2011 Tuition Schedule

Preschool: Monday - Thursday, 9:00am-1:00pm, Annual tuition \$3,300.00

Enrollment \$125.00, Supply \$125.00, Curriculum \$75.00

Payment Options: \$3,300.00 Annually, \$825.00 Quarterly, or \$330.00, Monthly.

*Payments are due the 25th of each month beginning July 25th and ending on April 25th.

***Price with buy out for parent hours \$3,600.00 or \$360.00 per month.

Preschool: Monday - Friday, 9:00am-1:00pm, Annual tuition \$4,105.00

Enrollment \$125.00, Supply \$125.00, Curriculum \$75.00

Payment Options: \$4,105.00 Annually, \$1026.25 Quarterly, or \$410.50, Monthly.

*Payments are due the 25th of each month beginning July 25th and ending on April 25th.

***Price with buy out for parent hours \$4,405.00 or \$440.50 per month.

AM Kindergarten: Monday –

Friday, 9:00am-1:00pm, Annual tuition \$4,160.00

Enrollment \$125.00, Supply \$125.00, Curriculum \$100.00

Payment Options: \$4,160.00 Annually, \$1,040.00 Quarterly, or \$416.00, Monthly.

*Payments are due the 25th of each month beginning July 25th and ending on April 25th.

***Price with buy out for parent hours \$4,460.00 or \$446.00 per month.

All Day Montessori: Monday - Friday, 9:00am-3:30pm, Annual Tuition \$6,140.00

Enrollment \$125.00, Supply \$125.00, Curriculum \$125.00

Payment Options: \$6,140.00 Annually, \$1,535.00 Quarterly, or \$614.00, Monthly.

*Payments are due the 25th of each month beginning July 25th and ending on April 25th.

***Price with buy out for parent hours \$6,540.00 or \$654.00 per month.

Extended Day Kindergarten: Monday - Friday, 9:00am-3:30pm, Annual Tuition \$6,250.00

Enrollment \$125.00, Supply \$125.00, Curriculum \$150.00

Payment Options: \$6,250.00 Annually, \$1,562.50 Quarterly, or \$625.00, Monthly.

*Payments are due the 25th of each month beginning July 25th and ending on April 25th.

***Price with buy out for parent hours \$6,650.00 or \$665.00 per month.

Elementary Grades 1st-6th: Monday - Friday, 9:00am -3:30pm, Annual Tuition \$6,750.00

Enrollment \$125.00, Supply \$125.00, Curriculum \$150.00

Payment Options: \$6,750.00 Annually, \$1,875.50 Quarterly, or \$675.00, Monthly.

*Payments are due the 25th of each month beginning July 25th and ending on April 25th.

***Price with buy out for parent hours \$7,150.00 or \$715.00 per month.

*****Annual Service Hours / Before & After School Childcare continued on next page**

Enrollment, Supply and Curriculum Fees must be received in order to hold a position.

Sky's The Limit Montessori, Inc
Preschool thru 6th grade
2010-2011 Tuition Schedule

*****Annual service hours:** To help defray costs of education each family is required to perform service hours: Twenty hours for full time students, Fifteen hours for part time students or you may choose to pay \$20.00 for each un-worked hour. This can be paid annually, quarterly or monthly. Hours must be completed, scheduled or paid in full by May 1, 2011.

ALL PAYMENTS ARE NON-REFUNDABLE. PAYMENTS RECEIVED AFTER THE 1ST OF ANY MONTH WILL BE CHARGED A \$30.00 LATE FEE.

Before & After School Childcare available Monday through Friday 7:00am-6:00pm.
Full time Option: \$2,600.00 annually, \$650.00 quarterly, or \$260.00 monthly. Morning or Afternoon Option only: \$1,300.00 annually, \$325.00 quarterly, or \$130.00 monthly.
Payments are due August 1st thru May 1st. A \$30.00 late fee will be charged to all payments received after the 20th of any month.
Cost is \$6.50 per hour for drop in care when space is available. A one-hour minimum will be charged.

Enrollment, Supply and Curriculum Fees must be received in order to hold a position.

Sky's The Limit Montessori, Inc.

11220 8th St E.
Edgewood, WA 98372
Telephone # 253-942-7677

Enrollment Form
2010-2011

Date _____

Child's name _____ age _____ DOB _____ Grade _____

Nickname or other name used _____ Child residing with (circle): Mother Father
Both Other _____

Parent Information:

Father _____ Address _____

City _____ Zip _____ Phone# _____ Cell# _____

Pager# _____ Email _____ Employer _____

Work # _____ Drivers License # _____ S.S.# _____

Mother _____ Address _____

City _____ Zip _____ Phone# _____ Cell# _____

Pager# _____ Email _____ Employer _____

Work # _____ Drivers License # _____ S.S.# _____

Emergency Information:

1st contact person(Who do you want us to call 1st?) _____

Non Parent emergency contact _____ Phone# _____

Relationship to child _____ Phone# _____ Cell# _____

Insurance Information-Company _____ Policy or reference # _____

Subscriber name _____ Doctor's Name _____

Address _____ City _____ Phone # _____

Dentist name _____ Address _____ City _____

Phone# _____

Allergies or medication information _____

The following people are authorized to pick up my child: (please include parents) _____

Sky's The Limit Montessori, Inc.
Tuition Agreement Form
Telephone # 253-942-7677

I enroll my child, _____ in Sky's The Limit Montessori's full 91/2 month school program and intend to complete the entire school year unless unforeseen circumstances occur.

I understand that the Enrollment, Supply and Curriculum fees are due upon registration and are non-refundable.

I agree to pay _____ quarterly payments due on the 25th of July, October, January & April, or _____ monthly payments by the 25th of each month July thru April. I will pay a \$30.00 late fee for any payments received after the 1st of any month.

I agree to give a 30 day withdrawal notice, prior to the withdrawal of my child, and to pay in full for that month. (Both parents must sign the withdrawal form, found in the parent handbook.)

I understand and agree that I am responsible for volunteering 20 hours for full time students or 15 hours for part time students, or I may pay \$20.00 for each un-worked hour (due May 1, 2011).

I have read and agree to honor the school's policies and fees.

Mother's signature _____ Date _____

Father's Signature _____ Date _____

(Note: Both signatures are required.)

Location: 11220 8th St. E.
Edgewood, WA 98372

Sky's The Limit Montessori, Inc.
Authorized Student Information Release Form
Telephone # 253-942-7677

Child's Name (Please Print) _____

I give permission for my address and phone number to be published in the school directory.
 Yes No

I give permission for my child to be photographed during school hours and functions for the use of making a yearbook. Yes No

I allow school pictures of my child to be included in Sky's The Limit Montessori's exhibits and/or news coverage. Yes No

I give permission for my child's picture to be used on the school web-site. I understand that full names will not be used and I will receive no compensation for this use. Yes No

I give permission to use my child's artwork on the school web-site. I understand that full names will not be used and I will receive no compensation for this use. Yes No

I allow my child's actions to be recorded and studied by Montessori teachers. Yes No

I give my permission for school staff & PTO to send information via email. Yes No
My email address is _____.

I authorize my child to participate in Sky's The Limit Montessori field trips. Yes No

I have a valid CPR card and am willing to fill out a Washington State Criminal History Form so that I may chaperone on field trips. Yes No

Mother's Signature _____ Date _____

Father's Signature _____ Date _____

(Note: Both signatures are required.)

Sky's The Limit Montessori, Inc.
Telephone # 253-942-7677

*****Annual service hours:** To help defray costs of education each family is required to perform service hours: Twenty hours for full time students, Fifteen hours for part time students or you may choose to pay \$20.00 for each un-worked hour. This can be paid annually, quarterly or monthly. Hours must be completed, scheduled or paid in full by May 1, 2011.

PARENT WORK IDEAS

The following are some of the possibilities that parents can consider to complete their required work hours:

PTO Board member
Read & Succeed Chair
Auction Committee
Cookie Wednesday
Fund-raiser Committee
Field trip coordinator
Driving or chaperoning on field trips. (Parent must have current CPR card and have completed the Washington State Criminal History Form.)
Gardening, pruning trees, mowing the lawn
Office work
Building maintenance
Research
Sewing
Play equipment maintenance
Making and repairing learning materials
Computer programming
Planning parent dinners and gatherings
Garage Sales
Shopping
Laundry
Cleaning
Substituting in the classroom as an assistant teacher, must have attended orientation, have current CPR card and have a completed a criminal history on file.

Hours that have not been completed by May 1st must be paid at the rate of \$20.00 per hour.

*****The jobs listed here are only suggestions, what talents or resources are you willing to share? Remember the Sky's The Limit!

Before & After School Program
2010-2011

Rates: Full time (7:00-9:00 am & 3:30-6:00 pm) \$2,600.00 annually, \$650.00 quarterly, or \$260.00 monthly.

Morning **or** Afternoon option (7:00-9:00 am **or** 3:30-6:00 pm).

\$1,300.00 annually, \$325.00 quarterly, or \$130.00 monthly.

Additional hours for contracted B & A students are \$6.00 per hour for drop in care when space is available. A one-hour minimum will be charged.

Drop in rate \$6.50 per hour for non-contracted students.

Advance Payment is required. Payments are due on the first of each month and will be considered late if received after the fifth. Childcare will not be available if payment is not received by the tenth.

Payment due dates: 8/1/09 – 5/01/10. Payments are based on 170 days and divided into ten equal monthly payments. Holidays, breaks and in-service days are not included in this price plan.

*****PAYMENT IS DUE IN ADVANCE, REGARDLESS OF ATTENDANCE*****

LATE PICK UP FEE (After 6:00pm) A \$25.00 FLAT FEE.

ADDITIONAL \$1.00 a MINUTE STARTING AT 6:10pm.

Please remember that we have families and meals to prepare too!

Questions & comments:

Please call Mrs. Sue or Mrs. Regina at #253-942-7677.

Before & After School Program
2010-2011

Child's

Name _____ age _____ Grade _____

Parent's name _____

telephone # _____ Work # _____

Please fill out the days and hours your child will be attending our childcare program.

PAYMENT IS DUE IN ADVANCE REGARDLESS OF ATTENDANCE.

Hours of operation: Monday - Friday 7:00 a.m. - 6:00 p.m

| | Monday | Tuesday | Wednesday | Thursday | Friday |
|-------------------|--------|---------|-----------|----------|--------|
| Before school | | | | | |
| After school | | | | | |
| Total Daily Hours | | | | | |

Payments are based on 170 days and divided into ten equal monthly payments. A late fee 30.00 charged for all payments received after the 5th of each month. Childcare will no longer be available if payment is not received by the tenth. Payment due dates: 8/01/10 - 5/01/11

******To maintain your child's position in the Before & After School Program you will be charged for your scheduled time slot on all days except when the school is closed.***

******Late pick fee (After 6:00p.m.): \$25.00 flat fee, Additional \$1.00 per minute starting at 6:10p.m. Please remember that we have families and meals to prepare too!***

Questions & comments: Please call Mrs. Sue at #253-942-7677